



JOB DESCRIPTION

TITLE: Assisted Living-Certified Nursing Assistant

EXEMPT STATUS: Non-Exempt

REPORTS TO: Director of Health Services

Essential Job Duties:

1. Takes vital signs as indicated.
2. Change bed linens as needed, gives showers or baths and assists with dressing.
3. Assists with escorts to the dining room, beauty shop, physical therapy, activities, etc.
4. Makes daily rounds to ill residents.
5. Keeps Supervisor informed of residents' status.
6. Responds to all "Call for Aide".

Other Duties:

1. Assists the resident with tray service.
2. Assists with ongoing assessment of residents' needs to promote independence.
3. Maintains accurate records of observations and services rendered to residents.
4. Attends daily standup meeting, weekly update meeting and conferences that are required to keep certification current.
5. Attends in-service training and education session, as assigned.
6. Performs specific work duties and responsibilities as assigned by supervisor.

HOSPITALITY FOCUS:

Aldersly fully embraces a culture of hospitality. To that end, we include the following hospitality promises as a guide for our interpersonal interactions with residents, co-workers, and guests:

1. We greet residents, employees and guests warmly, by name and with a smile.
2. We treat everyone with courteous respect.
3. We strive to anticipate resident, employee and guest needs and act accordingly.
4. We listen and respond enthusiastically in a timely manner.
5. We hold ourselves and one another accountable.
6. We embrace and value our differences.
7. We make residents, employees and guests feel important.
8. We ask "Is there anything else I can do for you?"
9. We maintain high levels of professionalism, both in conduct and appearance, at all times.
10. We pay attention to details.

WELLNESS FOCUS:

Aldersly employees are expected to promote a healthy community culture for all residents and employees. This is a whole-person approach to health and wellness which includes eight dimensions of wellness: Emotional, Environmental, Health Services, Intellectual, Physical, Social, Spiritual and Vocational. Through these efforts we can ensure and exceed residents' wellness needs relating to their mind, body and soul, which may also have a positive effect on the employees, as a result.

QUALIFICATIONS:

1. Successful completion of a State approved geriatric nursing assistant training program. Prior geriatric nursing aide experience is preferred.
2. Registration with State registry required.
3. Ability to understand and follow instructions in English and communicate effectively and perform simple arithmetic. Ability to document care given using electronic medical records.

PHYSICAL REQUIREMENTS/WORKING CONDITIONS:

Must be able to walk long distances at a rapid pace; must be able to assist in the bathing and dressing of residents with disabilities; must be able to push a wheelchair with residents weighing up to 200 lbs independently; continuous standing, turning, stooping, bending, stretching and lifting up to 95% of the work day in order to assist residents, move equipment and perform other related tasks using proper body mechanics; good visual and hearing acuity required; good verbal communication skills required. May be exposed to communicable diseases, and blood and body fluids that may contain HIV and/or HBV. May be exposed to cleaning chemicals and offensive odors.

PHYSICAL REQUIREMENTS/WORKING CONDITIONS:

Frequent standing, stooping, bending, stretching, squatting; may be exposed to blood and body fluids which may contain HIV and/or HBV; must be able to transport residents via wheelchair, gerichair or shower chair, pushing up to 150 lbs. unassisted. Must be able to transfer, lift, turn and position a resident weighing up to 125 lbs. unassisted, or with the assistance of one for a resident weighing over 125 lbs.. Must be able to stoop, bend, stretch, squat, stand, and walk for up to 90% of the work day. May be subjected to offensive odors and combative behavior. Must be able to reach up to a level of six feet; must be able to push a dietary cart up to 40 lbs unassisted. Must be able to lift and carry up to 20 lbs. frequently, and 50 lbs. occasionally.